



Risk Assessment Document EYFS Setting at St David's Prep

Following discussion with and advice from Wishford Compliance Director, Mr Paul Easterbrook, the following procedures are to be read, understood, actioned and adhered to by all EYFS staff at St David's Prep.

All information referred to is taken from DofE Statutory Framework for the EYFS effective from 1st September 2021.

Para. 3.36 states:

For children aged three and over in independent schools (including in nursery classes in free schools and academies), where a person with Qualified Teacher Status, Early Years Professional Status, Early Years Teacher Status or another approved level 6 qualification, an instructor, or another suitably qualified overseas trained teacher, is working directly with the children:

- *For classes where the majority of children will reach the age of five or older within the school year, there must be at least one member of staff for every 30 children*
- *For all other classes there must be at least one member of staff for every 13 children*
- *At least one other member of staff must hold an approved level 3 qualification*

Jayne Grainge, EYFS Pre-Reception class teacher, has an Early Years Professional Status and Miss Lauren Weaver, EYFS Co-ordinator and EYFS Reception class teacher, has a BA Honours in Primary Education, therefore, providing they are in the class any TA working alongside her does not necessarily need to be trained. David Styles, EYFS Reception class teacher, has a PGCE in Primary Education.

However, it is imperative that JG, LW, DS or another suitably qualified member of staff remains in the classroom setting at all times. Short absences are covered in the document under **note 39** which states;

- *'We expect the teacher (or equivalent) to be working with children for the vast majority of the time. Where they need to be absent for short periods of time, the provider will need to ensure that quality and safety is maintained.'*

SLT understanding is that such absences from the classroom might include a comfort break or short conversation with a parent or other staff member at the classroom door.

In the case of a longer absence or need to leave the building for any reason, then alternative cover must be sought to assist the remaining TA.

The TA **must not** take the children to another building or out in the school grounds on her own, for any length of time, but should be accompanied by the requisite number of staff members to ensure compliance.

For example: Pre-Prep assemblies should have a minimum of 3 adults.



For reference:

Para 3.36 states; 'For children aged three and over in independent schools, where there is no person with QTS or equivalent:

- *There must be at least one member of staff for every eight children*
- *At least one member of staff must hold a full and relevant level 3 qualification*
- *At least half of all other staff must hold a full and relevant level 2 qualification*

Current Qualifications of TAs employed by St David's Prep – Sept 2021

NAME	QUALIFICATION
Karen Jackson	Montessori Diploma in Early Childhood Teaching Level 3/4
Helen Younger	Diploma Level 3 NVQ2
Simon Hunter	NVQ Level 3
Dannielle Merritt	FHEQ In training OU degree in Primary Education
Gemma Hughes	Level 3 Teaching Assistant
Florence Clark	In training Apprenticeship Levy degree in Primary Education
Tierney Gibb	In training OU degree in Primary Education
Abbie Smith	
William Mayes	In training OU degree in Primary Education
Brooke O'Sullivan	In training



Name:

EYFS: RISK ASSESSMENT

I can confirm that I have read and understood the attached policy and agree to abide by the procedures outlined:

Signed: _____

Date: